

# **TBAP Trust**

## **Executive Board**

### **Notice of the meeting of the Finance, Premises and HR committee**

**to be held at The Bridge Academy  
Finlay Street, London, SW6 6HB**

**On Tuesday 25<sup>rd</sup> November 2014 5.00pm**

to transact the business set out in the agenda attached.

Carol Stock, Clerk to the Directors  
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Dated: 10<sup>th</sup> November, 2014

**PLEASE BRING THE FOLLOWING DOCUMENTS TO THE MEETING:**

**All papers enclosed  
Diaries**

**Please see over:**

## AGENDA

### Membership:

Mr Paul Dix (Chair); Ms Marie Thomas; Mr Seamus Oates; Mr Philip Rham; Ms Anu Jain.

### In attendance:

Mr Nathan Crawley-Lyons, Head of Business Development and Operations  
Ms Tracey Young and Mr James Teague, Haysmacintyre  
Ms Deepa Martin, Finance Consultant  
Miss Carol Stock, clerk.

1. Apologies for Absence (*PD attending via Skype*)
  2. Pecuniary Declaration
  3. Approval of 2013-14 Accounts (*delegated by EB*)
  4. TBAP Governance Statement
  5. Minutes of the meeting held on 23<sup>rd</sup> September 2014 (*enclosed*)
  6. Matters Arising (*not included in the agenda*)
    - *Item 4.4 Asbestos* NCL
    - *Item 4.6 Courtyard PP clarification* NCL
    - *Item 4.12 Cost different supply models, ongoing* NCL
    - *Item 4.14 Confirm Devolved Capital funding - ongoing* NCL
    - *Item 4.16 Pensions Clarity (Risk E7) - Ongoing* NCL
- Finance**
7. Budget Reporting/ Monitoring DMA
  8. Expense Claims (September - November) DMA
  9. Risk Register
    - *ma Item 10.3 Review risk register with owner* NCL
    - *SLT to review risk register* SO
- Staffing/HR**
10. Harmonisation (*update*)
  11. Bonus values *update*
  12. TBAP Admin restructure (*consultation delegated to PD by EB*) NCL
- Premises**
13. Premises (*if any*)
  14. Any Confidential Matters
  15. AOB
  16. Date of next meeting Tuesday 10<sup>th</sup> March, 2015 at 5.00pm