



## Report to Local Advisory Board (LAB)

Tuesday June 13<sup>th</sup> 2017

### Report to the LAB on Personal Development, Behaviour and Welfare

	<b>Meeting</b>	
	<b>Date</b>	13/06/17
	<b>Item Number</b>	
<b>Title:</b>	Head of School Report to the LAB – Behaviour and Safety	
<b>Responsible TBAP Leadership team member:</b>	Nick Morley, Head of School	
<b>Prepared By :</b>	Stephanie Larham, Leader of Inclusion	

## 1. Introduction

### Headlines for this academic year

- Attendance has improved significantly since the end of last academic year. Current whole school attendance is 78.17% which is 10.77% above the national average for PRUs. This will remain a key priority for us as we strive to move our whole school attendance to 96%.
- We have continued to build and develop on excellent working relationships with the Fenland District Teams. Meetings are held on a half termly basis at Octavia which are chaired by the District Manager.
- We are delighted to have been selected to take part in the Rainbow Flag award which is a two year programme that focuses on LGBT issues in a school. We believe that we are one of the very few AP providers that have been selected to take part in this project Nationwide.
- Dog Therapy sessions have been introduced this year. We have also bought guinea pigs and chickens to have on site for learners to care for.
- A residential has been booked for our learners to attend at Kingswood. This will take place in September 2017.
- All learners benefit from a range of off-site activities on a weekly basis as part of PE or enrichment.
- All staff have completed Team Teach/ Safe Touch training.

## 2. Admissions

### 2.1 Admissions (pupil numbers)

Year	Total roll	
7	0	
8	0	
9	2	KS 3 Total
10	13	2
11	17	KS4 Total
		29
		Total on OCAPA roll
		31

- Since September, there have been 4 new referrals to Octavia AP Academy resulting in learners being placed on Octavia AP Academy roll
- We are currently confirming numbers for academic year 2017-2018 with our feeder BAIP schools. At time of writing we are projecting 30 places being allocated for the start of the next academic year.

### 2.2 Numbers over the last 5 years

Academic Year	OCAPA
2016/ 2017	4
2015/2016	4
2014/2015	Information not available
2013/2014	Information not available
2012/2013	Information not available

- We are able to show admission numbers since Academy conversion which are detailed in the above table
- We have continued to host the 'Ready 2 Learn' primary project for two days a week. This project is now being led by Jane Lancaster-Adlam following Kerry Grubb-Moore's secondment to Ofsted. Funding for this project is secured until the end of this academic year.

### 3. Attendance

Historically, attendance has been a concern at Octavia. On arrival in January 2016 the whole school attendance was 59.8% which increased to 63% by the end of the academic year. This year has seen a significant rise in the attendance % to 78.17. Whilst this is above the National average of 67.4% for PRUs we recognise that we still need to improve and have set ourselves the challenging whole school target of 96%.

We continue to have a coordinated approach to raising attendance levels and work closely with the Wisbech and March District Team, in particular through the work of our EWO (Lesley High). Our systems and procedures are now robust and we are tracking attendance using the TBAP attendance tracker.

#### Attendance year to date - Sept. 2016 - 23/05/16

%	Year 8	Year 9	Year 10	Year 11	Total
<b>Attendance</b>		85.86%	72.08%	81.52%	78.17%
<b>Authorised Absence</b>		11.81%	13.68%	9.66%	11.29%
<b>Unauthorised Absences</b>		2.32%	14.24%	8.83%	10.53%

#### 3.1 Attendance data over the last 5 years - see 5 yr. summary in appendix for trends over time

Term	OAPA %
2015/ 2016	63%
2014/2015	n/a
2013/2014	n/a
2012/2013	n/a
2011/2012	n/a

Due to the lack of data that was made available it is not possible to show trends in attendance over the last 5 years.

### 3.2 Attendance interventions

This academic year a total of 11 referrals were made (2016/2017) to the District Team for support for learners with attendance issues.

9 of the referrals were made over Terms 2 – 5

- To date two families have been prosecuted by the Education Welfare Service. There are no families that are facing prosecution at time of writing
- Attendance for 3 learners has now improved
- Attendance of 8 learners is still being monitored closely
- Currently 7 cases remain active to the Education Welfare Service

#### OCAPA – Learners referred to Localities Service- Active – referrals (9)

Learner Referred	Year group	Term referred	Case Status	% of cohort
SB	10	Term 1 Term 2	Letter 3 sent EWO Referral	29%
RC	10	Term 2 Term 5	Letter 1 sent Letter 2 & 3 sent EWO Referral	
LC	10	Term 1 Term 2 Term 5	Letter 1 sent Letter 2 & 3 sent EWO Referral	
KR	10	Term 1  Term 3 Term 4 Term 5	Letter 1 & 2 sent Late letter Letter 3 sent EWO Referral EWO monitoring	
AW	10	Term 2 Term 4 Term 5	Letter 2 & 3 sent EWO Referral EWO monitoring	
ZB	10	Term 1 Term 2	Letter 1 & 3 sent EWO Referral (Off Roll)	
RF	11	Term 1 Term 2 Term 4	Letter 2 & 3 sent EWO Referral <b>Prosecuted</b>	
EM	11	Term 2 Term 4	EWO Referral <b>Prosecuted</b>	
HR	11	Term 1 Term 2 Term 3	Letter 1 sent Letter 2 sent Letter 3 sent	

- A strategy is being developed with support from our Education Welfare officer to target learners whose attendance is below 96%. In addition to EWS, OCAPA has continued to work with the March and Wisbech District teams, who provide Family Support and parenting advice to targeted families when required.
- OCAPA staff and EWO meet three weekly to review whole school and individuals' attendance %. Appropriate actions are agreed, implemented and then reviewed in 3 weeks.

- Extensive attendance tracking is in place for all of our individual learners. This is updated weekly by our Leader of Inclusion
- An Attendance report is submitted to the EWO on a half termly basis
- The Leader of Inclusion also attends the Fenland Attendance Cluster group to share best practice

#### OCAPA – Interventions use to raise Attendance & Number of referrals

	Term 1	Term 2	Term 3	Term 4	Term 5
<b>Learner Clinic</b>	31	22	31	27	30
31 Learner Clinics held at OCAPA in conjunction with learners IAEP meetings. Learners are given opportunity to discuss barriers to attending OCAPA					
<b>Parent Clinic</b>	0	4	3	2	2
These have taken place with the Leader of Inclusion					
<b>Home Visit</b>	2	3	1	1	1
Home Visits are currently undertaken by our Education Welfare Officer, Head of School or Leader of Inclusion and the attendance officers from Thomas Clarkson Academy					
<b>Rewards</b>					
Attendance board continues to be updated in reception to show learner attendance % and Punctuality for the previous week. Attendance postcards are sent home by the Head of School/ Leader of Inclusion to celebrate those learners that have achieved 100% attendance for that week. On average 14 learners have received a certificate each week. We also run a termly attendance reward trip, please see details below					
<b>Attendance Trips</b>	1 Trip	1 Trip	1 Trip	1 Trip	
The tutor group with the highest attendance % for that period has been rewarded with a trip to the local cinema. This has been extremely well received and has led to an increase in learner attendance					
<b>Breakfast Club</b> – This is part of our daily offering to learners at Octavia					
<b>Learning Guide</b> – To follow up absence with learners, Parents/ Carers					
<b>Attendance Board</b> - See above under rewards					

### 3.3 1 case study from the year

Yr 11 Learner- See full report in Appendix (2)

### 3.4 Attendance of different groups – SEN, PP etc.

Term	Cohort %					
	Males	Females	LAC	EAL	PP	FSM
2016/ 2017	76.40%	81.32%	98.64%	87.98%	83.61%	82.11%
2015/2016	64.4%	73.3%	80.3%	75.3		
2014/2015	n/a	n/a	n/a	n/a	n/a	n/a
2013/2014	n/a	n/a	n/a	n/a	n/a	n/a
2012/2013	n/a	n/a	n/a	n/a	n/a	n/a
2011/2012	n/a	n/a	n/a	-n/a	n/a	n/a

## 4. Exclusions

#### 4.1 Exclusion data over the last 5 years

Year	No. of FTE Individuals	FTE No. Of day	Average no. of days lost
2012-2013	n/a	n/a	n/a
2013-2014	n/a	n/a	n/a
2014-2015	n/a	n/a	n/a
2015- 2016	20	81.5	4.07

#### 4.2 Exclusions this year

Year	No. of FTE Individuals	FTE No. Of day	Ave no of days lost
2016-2017	26	135.5	5.21

### 5. Reintegration

#### 5.1 Reintegration data over the last 5 years

Term	Number of Learners					
	Yr 7	Yr 8	Yr 9	Yr 10	Yr 11	Total
2015/ 2016	n/a	n/a	0	1	0	1
2014/2015	n/a	n/a	n/a	n/a	n/a	n/a
2013/2014	n/a	n/a	n/a	n/a	n/a	n/a
2012/2013	n/a	n/a	n/a	n/a	n/a	n/a
2011/2012	n/a	n/a	n/a	n/a	n/a	n/a

#### 5.2

##### Reintegration this year

2016/17	KS3	KS4
0	0	0
<b>Total end T5 : 0</b>		

- This academic year there have been no learners at KS3 or KS4 who have been reintegrated into mainstream school

### 6. Behaviour and Achievement

Since the start of this academic year, Octavia staff have successfully implemented the TBAP Behaviour Monitoring System. Staff on a daily basis record and monitor learner's behaviour in SIMS and then follow up negative behaviours at the end of the day as appropriate.

Staff have received training on how to use our Schools Information Management System (SIMS) confidently and are now using the 'In Touch' system as an additional way in which to communicate with families.

All staff at Octavia have received Team Teach and Safe Touch training.

Learners who cause damage to the building are required to work with the site manager to repair damage (particularly to door locks) and letters are routinely sent home to parents/ carers.

Behaviour Management training has been delivered to all Learning Guides (LGs) and Learning Support Professionals (LSP) and we are excited to be implementing the Behaviour for Learning model in Term 6.

### 6.1 Interventions

Behaviour Awards is an area that will be developed at Octavia over Term 6 so that these are fully in place for the start of the new academic year. Ideas to date are around rewarding the 5 most improved learners and 5 top behaved learners across KS3 & 4 per term: Learners could receive a voucher to the value of £5-10.

We will also look at specific rewards for Year 11 to ensure that their efforts and hard work are rewarded over the next academic year. An example of how this might be organised is as follows: During Term 1-4 Year 11 learners will be awarded a £5 voucher weekly if they achieve attendance of 95% and less than 10 behaviour points.

Reward Trips – We are continually looking to build on and develop the reward trips that we hold at the end of the Term. To date we have taken learners to Hunstanton Beach, Winter Wonderland, Hyde Park and Go Ape. At the end of T6, there will be a final reward trip for learners at Octavia to attend. As per all trips, learners will decide the destination of the trip and the criteria to earn their place on it.

The Vivo reward system has been successfully launched and embedded into Octavia’s practise since September 2016, under the leadership of one of the Wave Leaders. Learners have fully engaged with this programme which has led to an increase in engagement in the classroom

Number of learners	No of Vivo points awarded	Average No. Vivo Points issued per Term
30	52,760	10,552

### Alternative Provision

Number of learners referred to off-site Alternative Provision as a behaviour intervention this academic Year

No Learner	Male	Female	% of cohort on
2	2	0	6%

## 7. Behaviour and Achievement

### 7.1 Interventions

- We do not have any learners with Statements for SEN/ EHCPs. Learners that require SEN support receive the following interventions: Sound Training, Lexia and Ninja maths
- We have successfully established programmes assisted by the Wisbech District Team which include sessions on 'Managing Emotions, Rethinking Anger and Healthy Relationships'
- We have also established a weekly drop in session led by a Young People's Inclusion worker. This enables our learners to access C card, safe sex information and drug awareness information. We have also hosted sessions from the Terence Higgins Trust
- Success of these interventions will be monitored and reviewed on a termly basis

### 7.2 Therapeutic Interventions

At Octavia AP Academy we have not been able to deliver therapeutic interventions due to recruitment issues. HR and the Therapy Lead are aware of this and working towards finding a viable solution.

## 8. Safeguarding

### 8.1 CSE

- OCAPA has continued to work in partnership with The LSCB to identify any victims and perpetrators of CSE. CSE referrals are made as necessary following the LSCB referral process
- This academic year there have been 0 CSE referrals made
- All staff have received Prevent Training and we have a Prevent Lead member of staff in place
- We regularly receive and share information with the local CSE awareness group

#### OCAPA Sexual Exploitation Mapping – Victims (3)

	No learners	Referrals accepted	Status of cases	% of Cohort
Male	0			0%
Female	0			

- Currently no perpetrators of CSE have been identified at OCAPA

### 8.2 Radicalisation

- OCAPA have continued to engage with Cambridgeshire County Council and District Teams to identify learners at risk of radicalisation

#### OCAPA- Learner's referred to Cambs. LSCB- Prevent (1)

	No learners	Referral accepted	Status of cases	% of Cohort
Male	0	0		0%
Female	0	0		



### 8.3 Gangs Intervention

OCAPA staff continue to support the local authority partner agencies around any gang related activities that takes place in Wisbech and surrounding areas. We have had 0 gang related issues at Octavia this year.

	No learners	Status of cases	% of Cohort
Male	0		
Female	0		

### 8.4 Child Protection

3% of learners currently on roll at the OCAPA have involvement from Cambridgeshire Children and Young Peoples Services.

OCAPA continues to support our learners through attendance at Child Protection Conferences and reviews, Core Group meetings and Personal Education planning meetings for our LAC learners.

#### OCAPA- Number and % of learner on Child Protection Register (0)

	No learners CP	Category	Status of cases	% of Learners on roll
Male	0			0
Female	0			

#### OCAPA- Number and % of learner who are Child in Need Status

	No learners CIN	Status of cases	% of Cohort
Male	0		0
Female	1	Active	

#### OCAPA – Number and % of learner’s who have Kinship Status

	No learners Kinship	% of cohort
Male	1	3%
Female	0	

#### OCAPA – Number and % of Learner’s who are Children in Care

	No learners LAC	% of cohort
Male	1	3%
Female	0	

### OCAPA- Numbers and % of Learners referrals (T3-T5)

	No learners refer to SC	Status of cases	% of cohort
Male	5	1x no further action 1x no further action 1x no further action 1x Social Care involvement and referral to Centre33 1x Family worker and MST allocated	23%
Female	1	1x working with IDVA	

- OCAPA will deliver Safeguarding training in line with TBAP CPD cycle
- All new staff as part of their induction have a specific slot on Safeguarding and Child Protection led by the Head of School or Leader of Inclusion

## 9. Partnerships

We continue to work with a wide range of agencies and professionals both statutory and non-statutory to support learners within school and their wider communities. OCAPA has established positive relationship with the following organisations:-

- District Services -Delivering workshops covering topics such as Managing Emotions, Healthy lifestyles, Re-thinking Anger
- CREDS
- Centre 33
- Child Adult Mental Health Services (CAMHS)
- CASUS
- SexYOUality
- Children and Young People Services
- Education Welfare Officer
- Youth Offending Service/ Client/Workshops/CPD
- Skills Force delivering enrichment activities for KS4
- Squad 14 Fire training/awareness programme- Wisbech
- Fenland Attendance Cluster Group
- Mental Health Steering Group
- LARM
- Multi-Systemic Therapy (MST)
- Family Support Workers
- Family Intervention Project
- Link to change
- Transition advisor
- LAC Team
- Peterborough Regional College
- Sandalwood Farm

### 9.1 Police

We have continued to build relationships with the local Police

### 9.2 YOS

3% of OCAPA learners are currently involvement with the preventative Youth Offending Service. We have engaged with YOS through liaison with the YOS Education Support Worker, Cathy Morrison. OCAPA continues to work with professionals within the area to support the work of YOS.

#### OCAPA- Learners known to Youth Offending Service (0)

	No learners known to YOS	Status of cases	% of Cohort
Male	0		0%
Female	0		

### 9.3 Links with Parent /Carers

- OCAPA's Admission Interview
- Structured Conversations take place three times per year
- Text – Information sharing on a daily and weekly basis by Learning Guides
- First Day Calls – attendance notification
- Weekly call from Learning Guide- for updates behaviour and achievements

#### Appendix 1.

- 5 Year data summary 1
- Learner Case Study 2





## Case Study

### Pupil/ Group Details

- Year 11
- Male
- FSM – Young Parent

### Background

Learner was referred to Octavia (Then known as The County School) in February 2015. Learner's timetable was reduced due to persistent aggressive and volatile behaviour. Learner was involved in anti social behaviour; he had regular Police involvement and was at high risk of Child Sex Exploitation. In November 2015 learner was receiving 4.5 Alternative Provision hours per week, off site with 1:1 tutor. Learner found it difficult to engage in lessons. He often displayed aggressive behaviour towards peers and staff members. Learner had gaps in his learning and had lost the ability to mix positively with social groups.

His attendance was 32.64% in January 2016. In July 2016 learner fathered a baby boy. Family Intervention Partnership became involved and the learner moved into the home with his partner, her parents and the baby.

### Starting Point

- Attendance was 32.64% January 2016
- Previously tutored off site, 2015-2016 received 4.5 Alternative Provision Hours. No school opportunity to mix with peers
- Learner identified by Family Intervention Partnership as being at risk of Child Sex Exploitation and Anti Social Behaviour within the community
- Fathered a child July 2016
- Learner had received 9 Fixed Term Exclusions last academic year (2015-2016)
- Learner at risk of becoming NEET

## Actions taken by the school

List chronologically, the actions the school has taken

- January 2016 – Learner reintegrated into Octavia for 25hrs per week
- January 2016 – June 2016 Octavia worked alongside FIP to support with progress and behaviour
- Increased communication with home to report on behaviour
- June 2016 – Male mentor in place to support learner. Sessions included weekly sport activities
- September 2016 – Learner signposted to young parent support group. Learner encouraged to discuss baby and development
- September 2016 – Ongoing. Learner provided with 'Time Out' card to use in lessons
- Regular meetings on school premises with learner and family
- Learner surveyed to capture feelings about school and staff
- Learner offered 'daily drop in sessions' with Senior Team
- Vivo points awarded for positive behaviour
- Reward trips for good behaviour
- Weekly appointment with Senior Transition Advisor for Post 16 advice

## Outcomes

- Learner attendance is currently 96.90% (May 2017) an increase of 64.26%
- Learner has not received any Fixed Term Exclusions this academic year.
- Learner has received the highest number of Vivo reward points in the school
- Nominated by staff as 'Star of the Week' on two occasions
- FIP and Social Care have now closed
- Learner has brought baby into school to meet staff
- Learner's parent is member of The Octavia LAB board
- Learner has made college application to post 16 provider
- Learner on track to achieve 5 A\*-G GCSE including English and Maths
- Secured iGCSE English Language qualification, Grade E