Unity Local Advisory Board Meeting
Venue: CBAPA   **Date:** 6/03/17
Present: Julie Sadler (Head of School), Rob Campbell (Chair), Anna Wahlandt, Maureen Su, Ahmed Kadi (SSM Cambridge AP), James Collette (Minutes)

AGENDA ITEMS	DISCUSSION POINT/ ACTIONS
1. Apologies	Jodh Dhesi – Head of School Parkside Liz Stamp – (Parent representative)
2. Appointment of a Chair	Rob Campbell
3. Minutes	Notes from previous meeting had been circulated
4. Matters arising	**Action points from last meeting** • N/A
5. HOS report	-Challenge Partners Report shows significant improvement to school and its having moved on from previous Requires Improvement grading -No DOL currently at CBAPA • Responsibilities being shared among middle management staff HIGHLIGHTS *1. 2 . Quality of Teaching* **Discussions Around** 1- 1 Member of staff causing concern at present. Next round of Lesson Observations going to be pivotal as to whether member needs to be referred to support programme 2- It was raised that in addition to onsite teaching that four learners could not be onsite due to significant risk to staff and students. These learners have had to be taught 1-1 offsite by existing staff from CBAPA. This has put extra pressure on staffing team. All completed work is monitored by Debbie Meadows (Wave Leader) 3- External moderation was raised. MS offered Parkside to moderate work of learners, giving subject specialist advice. 4- It was raised that AW would be conducting a QA review in May 2017 so that CBAPA could be in the Cambridge AP Directory.

	5- JS explained that all teacher performance and related CPD was recorded on Bluewave Swift. Mid-year and end-year reviews will be conducted. Targets in place. The Teaching School Alliance (TBAP) provides most training in house. 6- MS suggested that we look at the ECDL as a qualification as it could be an appropriate part of the curriculum. **2. *Learner Progress Update*** **Discussions Around** 1. Learners beginning to achieve significantly more at CBAPA 2. Pupil Asset was explained. Questions rose about measuring learner's progress holistically. JS presented information on how this could be achieved and distributed to all stake holders on a half-termly basis. 3. As a priority of the SDP, attendance was raised. JS stated that all learners have individual targets with their attendance being monitored on a weekly basis as well as half-termly. 4. JS reported that CBAPA had the Lead Therapist with them one day a week at present, with four referrals. It was felt important by all that well-being should be measured somehow. JS mentioned possibility of Resilience Doughnut. 5. Js reported that two middle leaders are now in Post –BF, LP 6. Enrichment for learners was discussed and after school clubs described by AK
8 AOB	1- LAB information. RC stated that it would be extremely useful for the LAB, on a termly basis to have progress data across a number of areas, I.E. Academic, Behaviour, Exclusions, Rewards, Safeguarding, Attendance, Wellbeing. 2- AK presented a table highlighting CBAPA school places taken and available. Schools wanting to "swap places" seemed unaware of the logistics of this and the problems it brings. It was stated by all that there needs to be a transparent process of referrals, dealt with locally. It was suggested that a monthly panel should take place where all schools bring potential referrals and present a case for AP. AW stated that as the Directory had 30 other provisions that could also be considered for placements, it was seen as a positive suggestion that learners could be more appropriately placed following discussion at the panel and more input from schools should be encouraged. AW also made clear that the Local Authority has no contingency funding to place learners. The funding for these came from the referring schools where the money was devolved to. 3- It was raised by RC that the SCR must be up to date and it was requested that this be brought to the next meeting via paper copy

	JS thanked all for attending the meeting
	Next LAB meeting to be held 12/06/2017 regarding Behaviour and Safety