



# **TBAP Trust**

## **EXECUTIVE BOARD**

### **Notice of the meeting of the Finance, Premises & Human Resources Committee**

**to be held at The Bridge Academy  
Finlay Street, London SW6 6HB**

To transact the business set out in the agenda attached.

**Tuesday 24<sup>th</sup> May 2016 at 5.00pm**

Sarah Cooper, Clerk to the Directors  
Email: [admin@athenaclerking.co.uk](mailto:admin@athenaclerking.co.uk)

**PLEASE BRING THE FOLLOWING DOCUMENTS TO THE MEETING:**

**All papers enclosed  
Diaries**

**Please note that all papers should be read before the meeting.**

**Please see over:**

## **AGENDA**

**Membership: Mr Paul Dix (Chair), Mr Seamus Oates (Executive Headteacher), Ms Marie Thomas, Mr Andrew Yates, Ms Wendy Fagan.**

In Attendance: Mr Nathan Crawley-Lyons (Head of Business Development and Operations)  
Ms Sarah Cooper (Clerk)  
Ms Deepa Martin (Finance Consultant)

- 1. APOLOGIES FOR ABSENCE**
  - 1.1. Welcome and Introductions
  - 1.2. To hear any apologies for absence
- 2. DECLARATIONS OF INTEREST**
- 3. AGREE MINUTES OF MEETING OF 1<sup>ST</sup> MARCH 2016**
- 4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 1<sup>ST</sup> MARCH 2016**
  - 4.1 Analysis on overspend of supply budget
- 5. BUDGET MONITORING**
- 6. BUDDGET 2016 -17**
- 7. HR REPORT**
  - 7.1 Absence Data (in percentage figures)
- 8. PREMISES REPORT**
- 9. RISK REGISTER (Standing Item)**
- 10. POLICIES**
- 11. EXPENSES**
- 12. ANY CONFIDENTIAL MATTERS**
- 13. ANY OTHER BUSINESS**