



# **TBAP Trust**

## **EXECUTIVE BOARD**

Directors are requested to attend the meeting

of the Executive Board to be held at

The Bridge AP Academy  
Finlay Street, London, SW6 6HB on

**Tuesday 9<sup>th</sup> December 2014 at 5.00pm**

to transact the business set out in the agenda attached.

Carol Stock, Clerk to the Directors  
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Dated: 17<sup>th</sup> November, 2014

**PLEASE BRING THE FOLLOWING DOCUMENTS TO THE MEETING:**

**All papers enclosed  
Diaries**

**Please note that all papers should be read before the meeting.**

**Please see over:**

## **AGENDA**

### **1. ATTENDANCE**

- 1.1. Welcome and Introductions
- 1.2. To hear any apologies for absence  
*(Directors should send their apologies if unable to come to the meeting. The meeting will decide if permission for absence will be granted)*

### **2. GOVERNANCE**

- 2.1. MEMBERSHIP OF THE EXECUTIVE BOARD *(enclosed)*
  - 2.1.1. To note any Changes in Membership *(Directors should notify the clerk of any changes to their personal details by adding them to the list circulated)*
  - 2.1.2. To consider any Resignations and Appointments
  - 2.1.3. Skills Audit Analysis
- 2.2. DECLARATIONS OF INTEREST *To note any interest in the business being transacted*
- 2.3. DIRECTOR ACCOUNTABILITY
  - 2.3.1. Website Requirements
  - 2.3.2. Director Code of Conduct *(model NGA code enclosed)*
- 2.4. DIRECTOR VISITS AND REPORTS
  - 2.4.1. To report back on any visits made by Directors (EC on 18/11)
    - 2.4.1.1. Pupil Premium (PR)
  - 2.4.2. To make arrangements for forthcoming visits
- 2.5. DIRECTOR TRAINING
  - 2.5.1. To consider training needs
  - 2.5.2. To report back on any training attended

### **3. MINUTES OF THE MEETING HELD ON 7<sup>th</sup> OCTOBER 2014 *(enclosed)***

- 3.1.1. Committee Terms of Reference and Schemes of Delegation as approved at the last meeting *(enclosed)*

### **6. MATTERS ARISING FROM THE MINUTES *(not covered in the agenda)***

### **8. EXECUTIVE HEADTEACHER'S REPORT *(enclosed)***

- 8.1. TBAP Residence Proposal *(enclosed)*

### **9. LOCAL ADVISORY BOARD MINUTES/REPORTS**

- 9.1. The Bridge AP Academy *(LAB minutes of meeting held on 24/11/2014 enclosed)*
- 9.2. The Courtyard AP Academy *(HoS report enclosed)*
- 9.3. Octagon AP Academy *(sponsored) (HoS Report enclosed; to be presented by Angela Tempany) Draft minutes of meeting held on 22<sup>nd</sup> September (enclosed)*
- 9.4. Latimer AP Academy *(HoS report enclosed)*
- 9.5. Beachcroft AP Academy *(Draft minutes of meeting held on 24/9/2014 & HoS report enclosed)*

### **10. 2014-15 ACCOUNTS**

### **11. TERMS AND CONDITIONS HARMONISATION UPDATE**

### **12. REPORTS FROM COMMITTEES**

- 12.1. Finance, Premises and HR committee – Draft minutes of the meeting held on 25<sup>th</sup> November *(to be sent separately/tabled)*
- 12.2. Audit committee – Draft minutes of meeting held on 7<sup>th</sup> October *(not available)*

**13. POLICY APPROVAL**

- 13.1. SEN Policy
- 13.2. Leadership Development and Succession Planning (*enclosed*)

**14. DATES OF FORTHCOMING MEETINGS** (*enclosed*)

**15. ANY OTHER URGENT BUSINESS**

***Those who are not members of the Executive Board (Directors) should now withdraw from the meeting***

**CONFIDENTIAL (IF ANY)**

**11. REPORT BY THE EXECUTIVE HEADEACHER**

- 13.1 Exclusions of pupils –*Exec headteacher to report on any exclusions of pupils in the preceding term*
- 15.1. Reporting of Racist Incidents – *Exec headteacher to report on any Racist Incidents*

**12. REPORT BY CHAIR: CONFIDENTIAL ITEMS**

*Complaints – Chair to report on any formal complaints dealt with in the preceding term*

**13. REPORTS FROM COMMITTEES**

- Confidential report from Personnel / Finance / other committees
- Staff Dismissal Committee
- Staff Dismissal Appeal Committee
- Pupil Discipline Committee

**14. ANY OTHER URGENT BUSINESS**