



TBAP Trust

EXECUTIVE BOARD

**Notice of the meeting of the Finance, Premises & Human
Resources Committee to be held on**

Tuesday 7th March 2017

**at The Bridge Academy
Finlay Street, London SW6 6HB**

To transact the business set out in the agenda attached.

Sarah Cooper, Clerk to the Directors
Email: admin@athenaclerking.co.uk

PLEASE BRING THE FOLLOWING DOCUMENTS TO THE MEETING:

**All papers enclosed
Diaries**

Please note that all papers should be read before the meeting.

Please see over:

AGENDA

Membership: Mr Paul Dix (Chair), Mr Seamus Oates (Executive Headteacher), Ms Marie Thomas, Mr Andrew Yates, Ms Wendy Fagan, Mr Laurence Ferrigan

In Attendance: Mr Nathan Crawley-Lyons (Chief Operating Officer)
Ms Sarah Cooper (Clerk)
Ms Dorthe Nielsen (Finance Manager)
Ms Deepa Martin (Finance Consultant)

- 1. APOLOGIES FOR ABSENCE**
 - 1.1. Welcome and Introductions
 - 1.2. To hear any apologies for absence
- 2. DECLARATIONS OF INTEREST**
- 3. AGREE MINUTES OF MEETING OF 15th NOVEMBER 2016**
- 4. ACTIONS AND MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 15TH NOVEMBER 2016**
 - 4.1. Annual Leave Consultation – move to May meeting**
- 5. BUDGET REPORT / MONITORING**
- 6. EXPENSES REPORT**
- 7. HR REPORT**
- 8. PREMISES REPORT**
- 9. ANY CONFIDENTIAL MATTERS**
 - 9.1 Restructure paper
 - 9.2 Update on live cases
 - 9.3 Risk Register
- 10. ANY OTHER BUSINESS**