



TBAP Trust

EXECUTIVE BOARD

**Notice of the meeting of the Finance, Premises & Human
Resources Committee to be held on**

Tuesday 20 September 2016

**at The Bridge Academy
Finlay Street, London SW6 6HB**

To transact the business set out in the agenda attached.

Sarah Cooper, Clerk to the Directors
Email: admin@athenaclerking.co.uk

PLEASE BRING THE FOLLOWING DOCUMENTS TO THE MEETING:

**All papers enclosed
Diaries**

Please note that all papers should be read before the meeting.

Please see over:

AGENDA

Membership: Mr Paul Dix (Chair), Mr Seamus Oates (Executive Headteacher), Ms Marie Thomas, Mr Andrew Yates, Ms Wendy Fagan.

In Attendance: Mr Nathan Crawley-Lyons (Head of Business Development and Operations)
Ms Sarah Cooper (Clerk)
Ms Deepa Martin (Finance Consultant)

- 1. APOLOGIES FOR ABSENCE**
 - 1.1. Welcome and Introductions
 - 1.2. To hear any apologies for absence
- 2. DECLARATIONS OF INTEREST**
- 3. AGREE MINUTES OF MEETING OF 24th MAY 2016**
- 4. ACTIONS AND MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 24TH MAY 2016**
- 5. ELECT A CHAIR AND VICE CHAIR**
- 6. REVIEW THE TERMS OF REFERENCE FOR THE COMMITTEE AND COMMITTEE MEMBERSHIP**
- 7. BUDGET REPORT / MONITORING**
- 8. HR REPORT**
- 9. PREMISES REPORT**
- 10. ARTICLES OF ASSOCIATION**
- 11. RISK REGISTER**
- 12. EXPENSES**
- 13. ANY CONFIDENTIAL MATTERS**
 - 13.1 FOI Update
 - 13.2 Performance Management Report
- 14. ANY OTHER BUSINESS**