

TBAP Trust

Local Advisory Board

Octavia AP Academy

Notice of the meeting of the Local Advisory Board

to be held at Octavia

on Tuesday 22 November 2016 at 4.30pm

to transact the business set out in the agenda attached.

AGENDA

Membership: Angela Tempany (Exec Head, TBAP East), Nick Morley (Head of School), James Whitney (Assistant Principal, Neale Wade Academy) Alex Salmon (Vice Principal-Thomas Clarkson Academy) Richard Potter (Vice Principal- Sir Harry Smith Academy) Tom Jefford (Head of Youth Support Services), Tracey Ovendale (Parent) Anna Wahlandt (County Alternative Provision Manager)

In attendance: Anna Wahlandt, Nick Morley, James Whitney, Alex Salmon, Richard Potter, Tracey Ovendale, Richard Rushton,(Director of Learning,Octavia AP Academy) Steph Larham (Leader of Inclusion, Octavia AP Academy), Angela Tempany (TBAP Executive Head East)

Apologies for Absence	
Minutes of previous meeting:	<p>Discussion had around comparisons of results against statically neighbours, AW made reference to comparisons to PRU's in Peterborough, AT explained the trust use Progress. Action: NM to circulate Progress 5 measures to all members.</p> <p>Next Structured conversations meetings scheduled for 3 January 2016</p> <p>RR meetings with Scott Gaskins (NWA) – Teaching and Learning & Anna Wahlandt- shadowing ongoing, dates TBC.</p> <p>Parents to be informed of new levels, AT suggested this could take place during structured conversations in January</p> <p>Safeguard RR booked on DCPO course 21- 22 March 2016</p> <p>Feedback from Keele survey and IIP report was extremely positive with Octavia having some of the highest scores across the Trust</p>
Terms of reference	HOS to confirm which Terms of Reference is to be used and email to all LAB members before next meeting.
HoS report to update on the following areas:	
Outcome for Learners	
Discussion	Action
<p>Headlines:</p> <p>2015-16 marked improvement</p> <ul style="list-style-type: none"> • 100% of learners achieved at least one GCSE or equivalent. • 40% of learners achieved five or more C grades or equivalent. 	<p>NM to circulate Progress 5 to members</p> <p>Levels to be shared with parents at structured conversations on 3rd Jan 17</p>

<ul style="list-style-type: none"> • One learner achieved C grade in English. <p>2016-17 current data</p> <ul style="list-style-type: none"> • 100% accreditation • 71% 5 A-G • 35% Grade C and above <p>Groups</p> <ul style="list-style-type: none"> • LAC/PP/FSM 100% accreditation • EAL 33% 5 A-G equivalents <p>Progress difficult to measure due to a lack of previous data</p> <p>.</p>	<p>Interventions to be addressed following Learner Progress Check taking place between 20/11/16-4/12/16</p> <p>Use of Pupil Asset will mean this data will now be gathered and in place for future, also see matters arising from previous meeting minutes regards statistical neighbours.</p>
<p>Reintegration</p> <p>0% reintegration's due to cohort in place prior to TBAP.</p> <p>Attendance has risen by 20% to 83% from the end of last academic year. This is above the national average for AP which is 68%.</p> <p>AS commented that this was interesting as Ofsted had said that the previous figure of 65% was significantly lower than Nat. Average</p>	<p>Conversations (particularly at KS3) regarding reintegration of new learners will be had with referring schools as appropriate.</p>
<p>Enrichment</p> <p>Term 1 and Term 2 has focused around sport & cooking as these can be kept onsite at a relatively low cost. Off site enrichment has included an English trip to London to see Romeo & Juliet, Cinema trips and a Skills Show trip in Birmingham. Colleagues expressed how positive it was to hear the names of learners that were positively accessing these trips.</p>	<p>Two members of OCAPA staff have had enrichment directly linked to their performance management to drive improvements in provision.</p>

<p>Teaching & Learning</p> <p>Observation week has led to some good to outstanding practice being observed in IT & Maths (although we do not grade lessons using old ofsted criteria).</p> <p>Learning walk success includes</p> <ul style="list-style-type: none"> • Improved learning displays in classrooms • Work book scrutinises have evidenced outstanding practice in Maths & Science • Improvement from RI to good teaching in English 	<p>RR to complete 2 observations on the staff who were absent during observation week</p> <p>SLT to continue to track and monitor learning walks</p>
<p>CPD</p> <p>Is now recorded and evaluated on BWS – response from staff shows that all CPD training to date has been good or outstanding.</p> <p>Discussions had around the value of the two day London conference and how inspirational and enlightening the experience was as well as a good opportunity to network.</p>	<p>CPD programme on going each Thursday with staff completing personal action plans.</p> <p>AW – to try and organise safeguarding course delivered by the LA for OCAPA staff</p>
<p>Curriculum:</p> <p>A discussion was had around the breadth and depth of our curriculum.</p> <p>NM & AT are working closely with other Cambridgeshire TBAP academy's to look at provision and how this could be shaped for 2017-18</p> <p>Senior Transition Advisors (STAs) completing college applications. AW stated AP should be a priority; to date this seems to have been the case.</p>	<p>Ongoing discussion with AT, NM & other TBAP academies to look at what else we can offer in the future regard curriculum change.</p> <p>STA's completing Post 16 college applications</p>

<p>Personal Development Behaviour Welfare</p> <p>Admissions, attendance data and interventions</p> <p>Three new incoming learners will take roll to 33. AS queried what our capacity is. 35 is full capacity however, AT suggested a possible cap of up to 50. RP suggested this might dilute what we offer but AT assured him that this would not be the case. We are looking into using alternative providers such as Red Balloon.</p> <p>A discussion was had around pressures coming in from out of County LAC placements wanting AP provision. This is due to cheap housing in and around Fenland. TCA received 4 LAC placement requests last week.</p> <p>AW working with fair panel.</p> <p>JW enquired about places that schools had at OCAPA. There is no SLA in place that details how many places each school has at OCAPA</p> <p>Concerns raised re number of exclusions in primaries and how this is increasing. AT talked about how TBAP work with primaries and how that might develop on the Octavia site</p>	<p>AW working with Fair Access Panel and Fenland B.A.I.P over this matter</p> <p>AW/ NM will discuss this with Fenland BAIP</p> <p>Ongoing area of discussion over the coming year</p>
<p>Behaviour & Interventions</p> <p>TBAP's Behaviour Management System is in place with parents</p>	

<p>receiving a daily phone call from tutor regards learner performance. TO commented that as a parent she valued the phone calls.</p> <p>AW asked regards supplier of RJ training, SL confirmed this is something we are looking at. Karen Beaten local authority lead might have training coming up, AW to confirm.</p> <p>RP asked about TATE system and AS asked how this works – tutoring at Awdry house.</p> <p>Exclusion Data</p> <p>AW queried if this data is fed to LEA, NM confirmed, AW to check</p>	<p>AW to look into RJ course – JE to attend</p> <p>AW to check that exclusions are fed through LEA.</p>
<p>Therapeutic Interventions</p> <p>Currently looking for a Therapeutic Intervention worker for TBAP following staff departure</p> <p>We are currently working with Centre 33 which has proved effective for three learners to date. These learners have accessed counselling sessions. They are also working with targeted groups to deliver a ‘Managing emotions and healthy relationships’ course.</p>	<p>Appointment of Cambridgeshire Therapeutic Intervention staff due at the end of this Term</p> <p>We will look to build on our work with Centre33.</p>
<p>Safeguarding</p> <p>We are looking to get a drug specialist into school to raise awareness amongst our learners. NM commented that there are concerns about learners smoking marijuana offsite and coming in under the influence and wanted to gauge</p>	<p>SL to arrange</p>

<p>opinion of the members on effective ways to deal with this e.g. police with sniffer dogs:</p> <ul style="list-style-type: none"> • JW depends on individual • AW consent from parents and advised on potential issues a dog could cause • AS suggested that due to shortage of police dogs this was not a priority for the police and work with PCSO without a dog <p>AW suggested CSE needs to be split and look at gang exploitation as this is currently a concern in the Wisbech area.</p>	<p>AW to contact Inspector Russ Wateson to discuss next steps</p> <p>SL to look into CSE and gang exploitation.</p>
<p>Links with parents</p> <p>Bingo evening arranged by Mrs Brazil raised over £800. This will go towards Macmillan and the learner Christmas dinner on 21/12/16 which was a real success last year and</p> <p>Due to the success of the bingo evening Mrs Brazil has organised another bingo evening for the 25/11/16 – the school have invested in a bingo machine as it looks like this will be a regular event that has helped take Octavia out to the community. AS commented that it was good to hear about the positive relationship that had been built between the academy and the Brazil's as parents were initially very anti the academy.</p>	<p>Bingo evening to be hosted on the 25/11/16</p> <p>Learner Christmas dinner on 21/12/16</p>
<p>Leadership, management and Quality assurance</p> <p>NM read through the report. AT</p>	<p>RR to demonstrate BWS at next LAB meeting</p>

<p>suggested that a BWS demonstration at the next LAB meeting</p> <p>NM - Growing reputation can be seen through the number of referrals that we are receiving in and out of County</p> <p>NM participating in a Challenge Partners Review in March 2017</p> <p>Challenge partners review due 13/15th March to which the academy feel confident about</p>	<p>SLT team to have Challenge Partners folders ready well in advance of this review</p>
<p>Date of next Meeting</p>	
<p>Tuesday 7th March 2017</p>	